



Stage 1 – Equality Impact Assessment Screening

Any new policy, strategy, function, service, practice, or proposal will need to be screened to decide whether it's relevant to equality and if this is the case, it is necessary to build an assessment (Stage 2) into the **initial drafting** or **development** of the piece of work.

The relevant strands of equality are:

Age, Disability, Gender identity/Gender reassignment, Race, Religion or belief, Sex, Sexual orientation, Women who are pregnant or have recently had a baby.

Also, for issues affecting staff, consider employees who are married or in a civil partnership.

The next section sets out the points you may need to consider in determining whether to carry out an EIA (stage 2). For advice/support in making this determination, please contact the Information & Improvement Team (Equality lead).

For more information how to complete this form please refer to the Guidance which can be found at [HERE](#)

Title of policy or proposal	Delivery of the Three Pits PiP, the Pride in Place Programme for communities in the Grassmoor, Holmewood and Heath, North Wingfield and Tupton area
Name of EIA lead	Steve Lee
Briefly describe the aims of the policy, strategy, service, decision or proposal, its aims, the likely outcomes, and the rationale for it	The proposal is the delivery framework for the Council to administer as the accountable body for the Pride in Place Programme. This paper focuses on the establishment of the Neighbourhood Board and partnership structure, appointment of staff and the undertaking of public consultation to inform the Pride in Place Plan.

	Initial Assessment Considerations	Yes	No	Comments
1.	Does this policy/proposal affect people: <ul style="list-style-type: none"> • Customers • Residents • Staff 	Yes		Residents will be consulted on their needs in the Programme area and be invited to participate in a range of community activities and events
2.	Does it have the potential to adversely impact on any of the protected characteristics?		No	

	Initial Assessment Considerations	Yes	No	Comments
3.	Can the council influence the impact? E.g., is it a statutory requirement, national guidance etc.	Yes		An Engagement Plan has been developed by the Information and Improvement and signed off by the Assistant Director. A stage 2 EIA will be completed on the engagement plan.
4.	Are existing equality monitoring processes already in place? If so, please note under comments		No	

If the answer to questions 1 to 3 above is 'yes', then an **Equality Impact Assessment** (Stage 2) may be necessary.

A copy of the form should be sent via email to the Information and Improvement (Equality Lead) amar.bashir@ne-derbyshire.gov.uk and a copy should be retained with your policy/proposal documentation.

Equality Officer Recommendation	Tick as appropriate	Date
EIA Stage 2 required		
EIA Stage 2 NOT required	X	18/02/26

Copy to be returned to the EIA lead with Equality Officer recommendation.

Information and Improvement Team to keep a central electronic record of all decisions made under Stage 1.